

ADMINISTRATIVE - INTERNAL USE ONLY

28 JAN 1975

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Fighting Inflation

REFERENCE : DCI memo dated 8 Nov 1974,
same subject

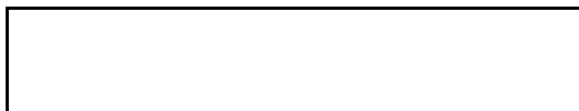
1. This memo reports the results of a DDI Management Staff survey of the steps being taken in all our offices to combat inflation. As expected, the savings programs of the offices vary with their missions, manning levels and material requirements. Moreover, it is apparent that some offices have been more imaginative than others in finding ways to conserve resources and keep costs down. These differences notwithstanding, the Management Staff's survey has identified several common areas of effort in inflation-fighting and the results already achieved in these areas are listed in Part I of the attached report.

2. In addition to these accomplishments, the offices have made several suggestions for reducing costs that appear to be applicable only to an individual office or to require the approval of higher authority before they could be implemented. These more speculative proposals are forwarded in response to your call for an interchange of new ideas on fighting inflation and are listed in Part II of the attached report.

3. Some of the responses to the Management Staff survey included specific data on the savings resulting from the programs already under way. The methods of accounting for these savings, the time periods involved and the ways in which the data were reported, however, were too diverse to allow us

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to develop a firm figure on the dollar reductions achieved so far. Naturally, we will be reporting these results as soon as the evidence becomes more reliable. Our current impression is that significant savings are being achieved and that the referenced memo and the survey which it engendered have served their purpose by heightening the awareness of our office managers to the need for fighting inflation.



EDWARD W. PROCTOR
Deputy Director for Intelligence

Attachment:
As stated

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